

Synopsis and Presentation guidelines for the CERA Global Risk Conference 2021

Synopsis

1. We are looking for a synopsis of approximately 4 paragraphs, outlining the main points of your talk.
2. Make sure to submit your synopsis using the [capture form on the CGA website](#).
3. Please indicate if you would be happy to lead a Q&A session based on your talk.
4. Please confirm if you are happy to either a) pre-record your presentation or b) present live, as best suits the Conference programme.
5. Please include your name and an email address with which we can contact you.

Presentations

Initial considerations

1. We are looking, primarily, for pre-recorded presentations of between 20 and 40 minutes in length. These will be made available on the conference webpages for the delegates to view at their leisure.
2. If you are happy to lead a Q&A session based on your talk, you may need to be available on a certain date and time to be confirmed. You are also confirming that you are happy and able to use webinar platforms (with technical support available).
3. Presentations do not have to be in English but please bear in mind that we are reaching out to a global audience. Please indicate in your initial submission, if your presentation will be delivered in a language other than English.
4. If your presentation is selected for inclusion in the conference programme, please be ready to submit a short professional biography of all speakers and headshots, which will be used for promotional purposes on the CERA Global Association (CGA) and actuvew websites and social media platforms.

Bear in mind

5. Your presentation recording: Our preference is for presentations made to camera. However, we will accept presentations where you have recorded your voice over a series of slides. A guide will be provided to give advice on how to achieve the best results.
6. You will be required to use CGA branded slide decks, which will be provided to you. You may include your company/association logo.
7. Presentations will be accepted in the following file formats (mp4 (video), pdf or pptx (presentation)) and will be required, in final format, by Friday 28 May 2021.
8. You will need to confirm that you have the usage and copyrights for your presentation and grant a license to the CERA Global Association to use the material.